



Graduate School of Arts and Sciences
Enrolled Student Office
P.O. Box 400772
Charlottesville, VA 22904-4773
<http://graduate.as.virginia.edu/>
gsasregistrar@virginia.edu

Master's Degree Request Form

Students applying for a Master's degree in their current PhD program must submit this form for departmental approval.
Once approved, the department must scan and email this form to GSAS.

Last Name First Name University/SIS ID

Student E-mail Current PhD Program

Departmental Approval:

*Indicate students continuation to PhD Status (for Master's Degree seeking students):

- Not continuing to the PhD. Degree being requested MA MS
- Continuing to the PhD Program in this department
- Possibly continuing to the PhD program in my department to be determined by _____ (date)

<input type="text"/>	_____	_____
Graduate Administrator or Program Coordinator Name (Print)	Signature	Date
<input type="text"/>	_____	_____
Thesis Advisor (if no thesis, Graduate Studies Director) (Print)	Signature	Date
<input type="text"/>	_____	_____
Department Chair (Print)	Signature	Date

*Notify GSAS Registrar if changes to continuation status are made after submission of the degree application

For Graduate School Use Only

Career: Graduate

Program: ASG

SIS ID #

Plan to be Added

Expected Graduation Term for new plan

Comments: Master's degree to be awarded this semester.